

## **Monica Lisa Stevenson Performance Request Form**

Contact Person: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Name of Venue & Capacity: \_\_\_\_\_

Name of Company Hosting Event: \_\_\_\_\_

Purpose of Event: \_\_\_\_\_

Will this event be ticketed? : \_\_\_\_\_

Type of Performance: \_\_\_\_\_

Event Budget: \_\_\_\_\_

### **(A) IMPORTANT NOTES ABOUT TRAVEL & PERFORMANCE Transportation, Hotel, and Per Diem required**

\*2 Meals per day – Monica and Assistant

\*Provide bottled water before and after performances

\*Provide seating side by side for Monica and Assistant

\*Provide an escort while inside of the venue

\*Provide a table in entrance/exit area for solicitation of artist's merchandise

### **(B) SPECIAL NOTES- Deposit**

\*Deposit is **50%** of agreed compensation and must be received **30 days** prior to event.

\*All deposits made out to [Monicazmuzik]

\*All deposits mailed to [Monicazmuzik, LLC / PO Box 370166 / Decatur, GA 30037]

\*\*\*This form must be filled out in its entirety before we can consider or discuss this potential booking for Monica Lisa Stevenson... *Please email this completed form to: [bookings@monicazmuzik.com](mailto:bookings@monicazmuzik.com)*

*Thank you for your request!*

